



Dear Member,

Please find attached to this letter the application forms for the H&S awards which will be presented at our **Annual Dinner on the 24th February 2012**.

I hope you will take the opportunity to gain recognition for all the hard work you have put in during 2011 in maintaining and improving H&S standards within your business.

Winners will receive a certificate for their achievement with the winners of the award for outstanding achievement in H&S improvement also being presented with the groups trophy.

To receive a certificate fill in the application form referring to the attached standard industrial classification (SIC Chart), and to apply for the outstanding achievement in H&S improvement trophy simply cover the 3 categories (A/B/C) briefly identifying each point clearly.

Closing date for entries is the 31st January 2012.

May I take this opportunity to thank you once again and will look forward to seeing you at the forthcoming events.

North Lincs Health & Safety Group

A handwritten signature in black ink, appearing to read 'David Jones', is positioned above the printed name and title.

David Jones
Chairman

North Lincs Health & Safety Group



ANNUAL SAFETY AWARDS

A panel of three judges, agreed upon by the President, the Vice President and the Chairman, shall be convened on a nominated date. One of the three shall be nominated as the Chief Judge and shall lead proceedings.

The President shall be present during the judging process to ensure fair play. In the event of a tie for any of the first three placings / awards the President shall have a casting vote and their decision will be final.

Each entry/application shall be checked for completeness. If an entry is deemed by a simple majority (2 to 1) of the judges to be grossly incomplete, it will not be considered.

JUDGING / SCORING SYSTEM

Applicants should provide information about and examples of safety improvements throughout the 12 months leading up to the date of the entry in the following categories. The entries shall be judged on the following aspects:

CATEGORY A	Changes in the reported accident (RIDDOR) rate during the current 12-month period, in comparison with the previous 12-month period. Applicants should explain in 250 words (maximum) the reasons for the change.	
	Degree of Change - (score 1 of 4)	Score
(i)	In the case of an increase.	0
(ii)	In the case of no change – where 1 or more reported	10
(iii)	In the case of a 10% or less decrease.	20
(iv)	In the case of decrease greater than 10%, or In the case of no change – none reported	30

CATEGORY B	Situation with regard to the level of local authority or HSE enforcement action during the 12-month period leading up to the date of entry.	
	Enforcement Notices Issued - (score 1 of 2)	Score
(i)	Any enforcement action, Prosecutions, Prohibition Notices or Improvement Notices.	0
(ii)	No enforcement action taken.	20

CATEGORY C	New or improved safety practice(s) introduced during the current 12-month period. (To be described in no more than 1,000 words).	
	Judging Criteria - (Score all criterion)	Score
(i)	Clarity of the explanation of the nature of the Health and Safety improvement process.	5
(ii)	Extent of implementation.	10
(iii)	Degree of employee engagement	10
(iv)	Evaluation of safety gains made as a result of the changes.	20
(v)	Current testimonials:- Recognised safety awards / accreditations e.g. RoSPA, ISRS, ISO 18001 etc.	5

APPLICATION FORM - CONFIDENTIAL

Company Name:

Please print the name of your company or organisation, as you would wish it to appear on the Award.

Address

Post code:..... Tel No.

Responsible person to whom correspondence should be addressed:

Position:

Type of Business or Trade:

Principal Products:

Date: Group Member: YES NO

*Non-members are requested to include payment of £10 to cover administrative costs.
Cheques should be made payable to North Lincs Health and Safety Group.*

Annual Safety Award

Standard Industrial Classification (SIC) (See chart).....

Total labour force 1st January 2011 – 31st December 2011

Number of Lost Time Injuries:.....

Your Company's Incident Rate (to 1 decimal place e.g. 21.5).....

Award for Outstanding Achievement in Health and Safety Improvement

See inside brochure for detail of information required.

The closing date for applications – January 31st 2012



North Lincs Health & Safety Group

2011 SAFETY AWARDS

**Award for Outstanding Achievement
in Health and Safety Improvement**

Annual Safety Award

**Awards will be announced
at the
Annual Dinner on February 24th 2012**

www.nlhsg.org.uk

**Award for Outstanding Achievement in
Health and Safety Improvement in**

NLHSG Member Organisations

Once again the Group will present an award in recognition of outstanding achievement in Health and Safety Improvement within Group Member organisations.

If you think that your organisation has made a significant improvement to health and safety and would like to apply for this award, please submit details of your achievement with your application:

Supporting information will be expected to include:

- Background information
- How the improvement was implemented
- How employees were involved
- Verification and validation of the improvement
- Information on the effectiveness of the improvement
- Benefit to the organisation and its employees

Only one Award will be made per year to the organisation that the Judges believe has made the most outstanding achievement, the Chairman's decision being final. Only one application per member organisation is permitted.

The winning entry will be publicised on the Group's website and will be reported in the Group News. The Award will be presented at the Annual Dinner on February 25th 2011.



North Lincs Health & Safety Group

Annual Safety Award

To establish whether you qualify for a Safety Award the following procedure should be carried out:

- 1 Identify from the attached Rate Chart your Standard Industrial Classification (SIC). This is determined by your Company's end product and not by the various processes involved. If you are in any serious doubt do not hesitate to contact us.
- 2 Calculate your Injury Rate as follows:
 - a) Establish the number of lost time injuries within your organisation between 1st January 2010 and 31st December 2010 and multiply this figure by 100,000
 - b) Divide the result by your total labour force

$$\frac{\text{Lost Time Injuries} \times 100,000}{\text{Total Labour Force}} = \text{Your A.I.R}$$

If the resulting figure is equal to or lower than the A.I.R. for your particular industry (as shown on the Rate Chart enclosed) then your Organisation is eligible for an award.

These Awards are open to all organisations in North Lincolnshire and members of NLHSG.

Completed application forms and entries for the Award for Outstanding Achievement should be sent to:

Mrs Maria Sanderson – Group President
C/o Tatasteel Long Products Division
PO Box 1, Brigg Road
Scunthorpe
DN16 1BP

Applications to arrive no later than January 31st 2011